

AVIS RENT A CAR SYSTEM
RENTAL VEHICLE CONTRACT

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RENTAL VEHICLE CONTRACT

EFFECTIVE DATE – January 1, 1999 – December 31, 2002

1. Scope

State rental rates available uniformly at any on-airport or off-airport rental location operated by the vendor, except in Alaska, Hawaii, New York on weekends and holidays, other countries, and the out-of-state cities listed in Section 22 that have city surcharges added to the daily rental rates.

*See Section 22 for further information on New York Metro area restrictions.

2. Special Rates

Any special rate available to all customers at the time of rental, which will result in a lower net rate including primary insurance coverage in the amounts of \$100,000/\$300,000 bodily injury and \$50,000 property damage, payment of the Loss Damage Waiver fee and the cost of Fuel, than that offered herein, will be provided at the time of rental.

3. Reimbursement for Fuel Purchased

Rental rates for all classes of vehicles rented in Florida include gasoline; therefore it is not necessary to refuel the vehicle prior to return. To obtain reimbursement for fuel purchased for rental vehicles provided by the vendor, it will be necessary to retain and turn-in receipts for fuel purchases to the vendor's rental counter at the time the vehicle is returned. The company will make cash reimbursement to the driver for all fuel purchased if receipts are turned in at the counter at the time of return. Out-of-state rentals do not include gasoline, therefore no cash reimbursement are made by Avis Rent A Car for fuel for out-of-state rentals.

4. Drop-off Charge

No drop-off charges in Florida between cities where vendor has rental locations. Drop-off charges do apply to outof-state rentals, when a rental occurs in one city and is dropped in another. Out-of-state drop-off charges will vary based on location.

5. Insurance Coverage

Primary insurance coverage is provided in the following amounts: \$100,000/\$300,000 bodily injury and \$50,000 property damage insurance. Vendor assumes all fire, accident, and collision losses. Collision damage is assumed by the vendor and payment of the daily CDW, Collision Damage Waiver, or LDW, Loss Damage Waiver, fee is not authorized. All drivers must have a valid driver's license.

NOTE: The rental vehicle contract includes an insurance override agreement that covers licensed drivers, other than the individual that rented the vehicle, that use the vehicle with the permission of the renter with all insurance and benefits provided under the rental agreement. Renter must pick up vehicle. This coverage is provided business associates, spouse, and children above the age of 18 that are living at home. Many rental agreements do not provide full insurance coverage if other than the renter is operating the vehicle.

6. Reporting Accidents

The rental contract includes 100% coverage for all collision damage to vehicles. Promptly report all vehicle accidents to the vendor.

7. Methods of Payment

State issued Diner's Club, Master Card, Visa, or American Express credit cards, State of Florida Purchasing Card, credit cards provided by Avis Rent A Car and "Avis Company Travel Order (ACTO)" provided by Avis are the acceptable methods of payment that will insure that the state rates will be received. To obtain Avis credit cards or "Avis Company Travel Order (ACTO)" contact your Finance and Accounting office or one of the Avis Account Representatives listed in Section 19. See Section 14 for applicable taxes. Purchase orders are not accepted without prior arrangements and approval of renting location.

NOTE: Prior to entering into credit card agreements, state agencies must obtain approval from the Department of Banking and Finance, Bureau of Auditing.

8. Parking Violations

Parking violations are the responsibility of the renter. Avis Rent A Car and the State of Florida are not liable. The renter will be reported or contacted for unpaid violations.

9. Contract Period

The rental contract will be effective from January 1, 1999 to December 31, 2002.

10. Reservations

Reservations for vehicles should be made as soon as travel plans are known. Reservations must be made by calling the toll free number listed below-or your travel agent. Request State of Florida contract rates, AWD NO. A113400. Written confirmation of reservations is available on request. It is recommended that written confirmation be requested for all rentals. Reference the AWD NO. listed below to assure the state rental rate is received. NOTE: The Compact (Class B) rental rate is not guaranteed without a confirmed car reservation for a compact class rental vehicle.

AVIS - 1-800-338-8211
or your travel agent

AVIS AWD NO. - A 113400

11. Energy Conservation

State employees are required to use Compact Class B (Avis Class CDAR) vehicles except when the number of passengers or the volume of materials to be transported make use of a Compact Class vehicle impractical. To assure you receive the proper class vehicle, request rental vehicles by vehicle rental class and not by vehicle make or model. Rental vehicle classes are listed in Section 22. If a Compact Class (CDAR) vehicle is not available a larger class may be rented. Do not rent from another vendor unless a compact class vehicle is more economical including CDW or LDW insurance, primary insurance coverage, and fuel than renting a larger class vehicle from Avis. See Section 12.

12. Use of Rental Vehicles Provided by Other Companies

This contract does not prohibit the use of rental vehicles that have lower net rates including primary insurance coverage, payment of the collision damage waiver fee, cost of fuel, when the contract vendor cannot provide vehicles, or when due to travel time or distance to contractor's rental location it is not cost effective and/or practical to use vehicles provided by contractor.

NOTE: Purchase collision damage insurance, if a vehicle is rented from other than Avis Rent A Car.

NOTE: Under terms of this contract, a vehicle provided by Budget Rent-A-Car can be used only when the contract vendor cannot provide a vehicle.

Vehicles provided by other companies must include primary insurance coverage. Inquire prior to rental to verify that primary insurance coverage is provided. All major rental companies provide primary insurance coverage, but many small companies provide secondary coverage and the renter's personal vehicle insurance coverage is primary.

13. Completion of Travel Expense Voucher When Rental Cars Provided by Other Companies Are Used

The Comptroller's Office requires if other than a contract rental vehicle is used one of the two following statements must appear on the State of Florida Voucher for Reimbursement of Travel Expenses: "Vehicle with lower net rate rented" or "Vehicle not available from contract vendor".

14. Taxes

Out-of-state rentals will have tax charges. Only in-state rentals that are billed directly to the agency by use of an Avis Credit Card, Avis issued Avis Company Travel Order (ACTO), State of Florida Purchasing Card, or major credit card are tax exempt. Sales taxes and the \$2.00 per day surcharge will apply to all rentals not billed directly to the agency by Avis or a credit card company. When payment is made by the employee by use of personal funds, including cash, checks, or credit cards, and the employee is subsequently reimbursed by the governmental organization the rental is taxable, and sales taxes and the \$2.00 surcharge will apply. Note - see Section 23 for additional information on taxes.

15. Personal Accident Insurance (PAI)

State employees are not authorized to secure this coverage at state expense but may secure the coverage by personally making payment at the time of rental. The Department of Insurance does not recommend purchase of this coverage because it is very expensive for the coverage provided.

16. Trip Length

The contract is primarily designed to provide low cost transportation on trips which originate at airport locations and which have an average length of approximately 130 miles per day. However, the contract may be used for statewide travel with no restriction on the miles traveled per day.

Rentals currently average approximately 130 miles per day. If the number of high mileage trips experienced increases the total average miles of in-state contract use above 150 miles per day the following additional per mile charges will apply to all in-state usage over 150 miles per day.

NOTE - THESE CHARGES DO NOT APPLY AT THIS TIME. WRITTEN NOTICE WILL BE ISSUED BEFORE THE EXCESS MILEAGE CHARGES APPLY TO RENTALS ABOVE 150 MILES PER DAY.

Additional Net Cost Per Mile

Class	1(A)	2(B)	3(C)	4(E)	5(V)
	\$.07	\$.07	\$.07	\$.10	\$.10

17. Mandatory Seat Belt Use

Under the provisions of Administrative Rule 60B-1.012, all seated occupants of state rented vehicles are required to utilize the seat belts or occupant restraint system provided. Failure to utilize seat belts or occupant restraint system shall be considered improper use of a vehicle and shall subject employees to disciplinary action. If an accident resulting in injury to an employee occurs and the employee is not utilizing the seat belts or occupant restraint system provided, and the failure to use the seat belts or occupant restraint system provided contribute to injuries received, worker's compensation benefits may be reduced under the provisions of Section 440.09(4), Florida Statutes.

18. Employee Gifts, Rebates, and Coupons Received from Vendors

Under the terms and conditions of this contract the value of all promotional gifts, rebates, coupon programs, etc. initiated after the initial bid will be provided in the form of discounts from the daily rental rates.

19. Account Representatives

Avis Rent A Car Account Representatives that may be contacted for assistance are listed below. In addition, the local city managers are available to provide assistance.

*Ms. Diana Dinkins 1-800-525-7521 EXT. 1149

**State of Florida Account Manager 305/341-0863

*Primary contact for billing problems, adjustments and questions, and to set up a credit card account.

**Contact for service problems, contract questions and major billing account concerns.

20. Account Representative for Billing Problems or Questions

Billing problems or questions can be resolved by contacting Ms. Diana Dinkins, the Avis Account Services Representative for billing problems, at 800-525-7521 EXT. 1149.

21. Personal Use of Contract

Avis Rent A Car has offered state employee state rates and insurance coverage for personal use. (NOTE: PERSONAL RENTALS WILL CARRY A \$3,000 LDW (Loss Damage Waiver) RESPONSIBILITY, MAKING THE RENTER RESPONSIBLE FOR THE FIRST \$3,000 OF DAMAGE TO THE VEHICLE). The \$3,000 LDW (Loss Damage Waiver) responsibility can be covered by purchase of the LDW coverage. This exposure may be covered by the renter's personal vehicle insurance, and by certain personal credit cards. Recommend renter check personal insurance coverage and/or credit cards before renting. Renter must be 25 years old or older, and must be an authorized user of the credit card presented for rental payment.

RENTAL RATES - AVIS RENT A CAR

VEHICLE CLASSES:

AVIS VEHICLE CLASS CODES

Subcompact	- 1(A)	ECAR
Compact	- 2(B)	CDAR
Intermediate	- 3(C)	IDAR
Full-Size 4/dr	- 4(E)	FDAR
Mini-Van	- 5(V)	MVAN

Reservations-Phone 1-800-338-8211 -Use Avis AWD NO.-A113400

RENTAL RATES IN-STATE - AVIS RENT A CAR

Class Code Avis Code	I (A) <u>ECAR</u>	2(B) <u>CDAR</u>	3(C) <u>IDAR</u>	4(E) <u>FDAR</u>	5(V) <u>MVAN</u>
Day	\$ 21.50	\$ 22.75	\$ 23.00	\$ 25.50	\$ 32.00
Mile	\$.04	\$.04	\$.04	\$.05	\$.05
Hourly	\$ 7.17	\$ 7.58	\$ 7.67	\$ 8.50	\$ 10.67
*Weekly	\$150.50	\$159.25	\$161.00	\$178.50	\$224.00
"Monthly	\$602.00	\$637.00	\$644.00	\$714.00	\$896.00

In-state rental rates include the cost of fuel. The mileage charge is for fuel.

Drop-off charges do not apply in Florida between cities where vendor has rental locations.

In-state rental rates apply to rentals that are picked-up and returned within the state of Florida.

Reservations-Phone 1-800-338-8211-Use Avis AWD NO.-A113400

RENTAL RATES OUT-OF-STATE - AVIS RENT A CAR

Class Codes Avis Code	1 (A) ECAR	2(B) CDAR	3(C) IDAR	4(E) FDAR	5(V) MVAN
Day	\$ 29.00	\$ 31.00	\$ 33.00	\$ 35.00	\$ 44.00
Mile	\$.00	\$.00	\$.00	\$.00	\$.00
Hourly	\$ 9.67	\$ 10.33	\$ 11.00	\$ 11.67	\$ 14.67
* Weekly	\$203.00	\$217.00	\$231.00	\$245.00	\$ 308.00
**Monthly	\$812.00	\$868.00	\$924.00	\$980.00	\$1232.00

*Weekly Rates - Rates for rentals of 7 days in length.

**Monthly Rates - Rates for rentals of 28 days in length, after 28 days each rental agreement must be "closed" (the customer must return to Avis) and a new agreement written for the next rental period.

For State Rates - Request State of Florida rates and use Avis AWD NO. A113400.

NOTE: The special city surcharges listed are added to the out-of-state daily rental rates for the cities listed. The surcharges are added to the day rate for each day of rental.

Out-of-state rates are dry rates that do not include fuel. Gasoline will be charged to the State when the vehicle is checked in based on the vehicles fuel gauge reading. NOTE: Refunds for fuel purchased will not be made by Avis for out-of-state rentals.

Drop-off charges do apply to out-of-state rentals. The state will be charged the out-of-state rental rates and a drop-off charge, or under the provisions of Section 2, Special Rates, a special rate will be charged if the special rate will result in a lower net rate than the out-of-state rate and drop-off charge. Special rates may include discounted daily rates and mileage charges. Out-of-state drop-off charges will vary based on location.

ADDED DAILY SURCHARGE CITIES

\$3.00	Dallas, TX Minneapolis/St. Paul, MN Detroit, MI Kansas City, MO San Francisco/Oakland/San Jose/Los Angeles, CA Atlanta, GA	Houston, TX St. Louis, MO Seattle, WA New Orleans, LA Cleveland, OH
\$5.00	Boston, MA Washington, D.C. Hartford, CT Philadelphia, PA	Baltimore, MD Chicago, IL Phoenix, AZ Denver, CO
\$10.00	Manhattan Newark, NJ	New York Airports New York Metro Area

NOTE: State rental rates are not available at LaGuardia, JFK and Newark Airports or locations in Manhattan during *weekends and **holiday periods.

*State rental rates are not available on weekends when the following occur:

LaGuardia, JFK and Newark Airports:

The car is checked out between 1:00 PM Friday and 3:00 PM Sunday
The car is checked in between 12:01 AM Saturday and 11:59 PM Monday

Manhattan:

The car is checked out between 12:01 AM Friday and 3:00 PM Sunday
The car is checked in between 12:01 AM Saturday and 11:59 PM Monday

****HOLIDAY PERIODS VARY - CALL FOR DETAILS FOR EACH HOLIDAY.**

23. RENTAL VEHICLE CONTRACT TAXES

The Department of Revenue has ruled that under the provisions of Section 212.08(6), Florida Statutes, rental vehicle use not paid directly by a governmental organization is taxable.

The Department of Revenue stated that exemption from sales tax and use tax is not available for any taxable transaction when payment is made by the employee by use of personal funds, including cash, checks, or credit cards, even though the employee is subsequently reimbursed by the governmental organization.

Based on this information, sales tax and the \$2.00 per day surcharge on rental vehicles will apply to all rentals that are not billed directly to the using agency.

Only in-state rentals that are billed directly to the agency by use of an Avis Credit Card, Avis issued Avis Company Travel Order (ACTO), major credit card, or State of Florida Purchasing Card are tax exempt.

To obtain Avis Rent A Car Credit Cards, One Trip Travel Vouchers, or information on billing formats, contact one of Avis Account Representatives listed in Section 19.

For additional information regarding the rental vehicle contract, contact the Division of Motor Pool, Bureau of Motor Vehicles and Watercraft at 488-4290 or Suncom 278-4290.